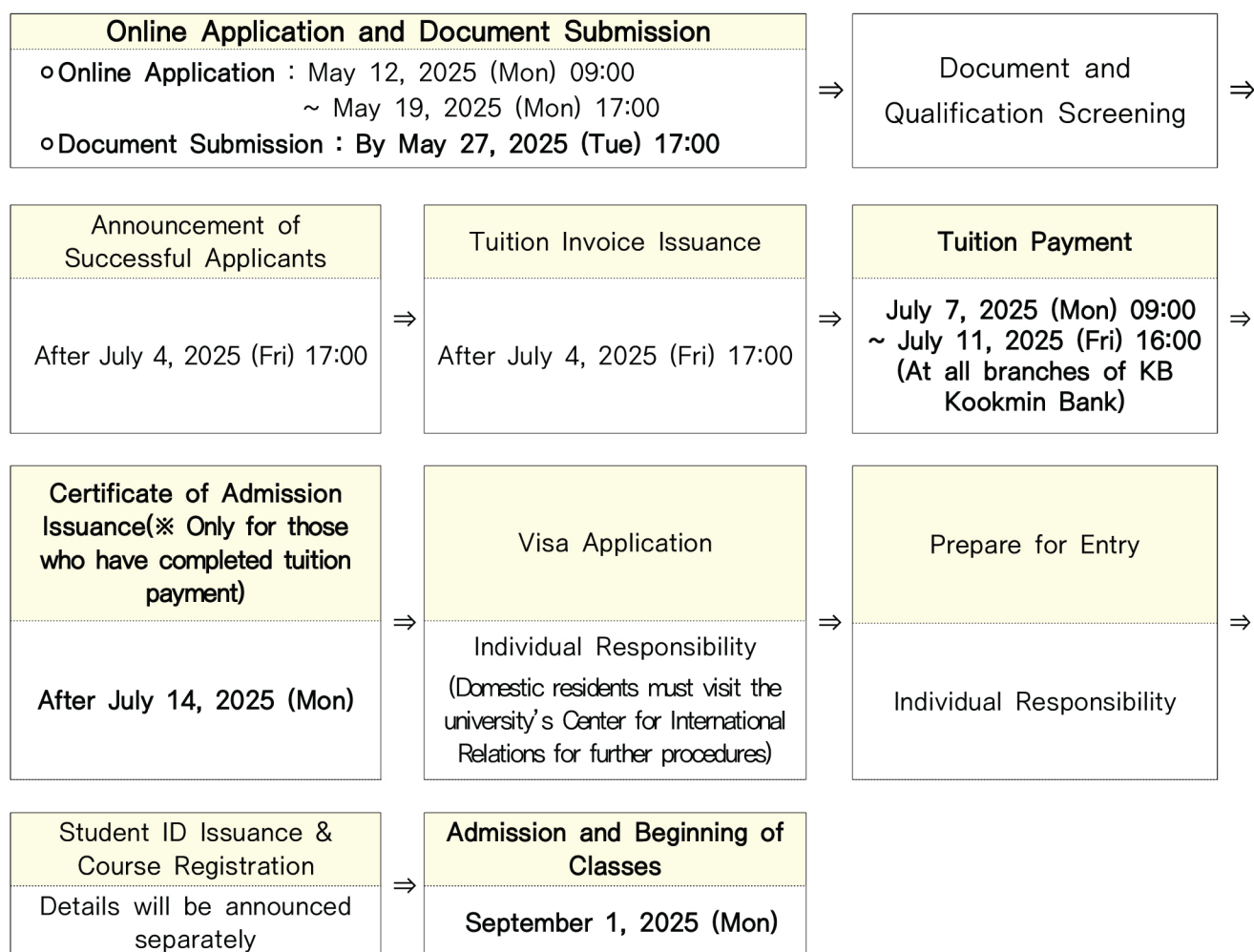




2025 Fall Semester Hannam University Special Admission Guidelines for International Transfer Students

[For international students whose parents are both foreigners or
who have completed 12 years of education abroad]

※ The guide for international applicants is prepared in Korean, English, Chinese, Vietnamese, and Japanese version. When interpretational differences arise, the Korean version will have priority over the other versions.



※ The above schedule may differ for applicants from Nepal due to the visa issuance timeline.

I. Departments and Transfer Quota

A. Transfer Admission to the 3rd Year

College	Department	Recruitment	Remarks
College of Liberal Arts	Department of Korean Language & Literature/Literary Creative Writing	○	Admission is made outside the quota considering the applicant's academic ability within the department.
	Department of English Language & Literature	○	
	Department of Applied English Contents	○	
	Japanese Language & Literature	○	
	French Language & Literature	○	
	Department of Library & Information Science	○	
	Department of History	○	
	Department of Christian Studies	○	
College of Engineering	Department of Information and Communication Engineering	○	
	Department of Electrical and Electronic Engineering	○	
	Department of Multimedia Engineering	○	
	Department of Architecture(5-year course)	○	
	Architectural Engineering	○	
	Civil & Environmental Engineering	○	
	Department of Mechanical Engineering	○	
	Department of Chemical Engineering	○	
	Department of Advanced Materials	○	
College of Smart Interdisciplinary Engineering	Department of Computer Engineering	○	
	Department of Industrial and Management Engineering	○	
	Department of Artificial Intelligence	○	
	Department of Mathematics	○	
	Department of Big Data Application	○	
College of Economics and Business Administration	Department of Business Administration	○	
	Department of Accounting	○	
	Department of International Trade and Logistics	○	
	Department of Economics	○	
	Department of Chinese Business and Economics	○	
	Department of Hotel and Airline Management	○	
	Department of Management Information Systems	○	

College	Department	Recruitment	Remarks
College of Social Science and Law	Law	○	Admission is made outside the quota considering the applicant's academic ability within the department.
	Judicial Service Law	○	
	Department of Public Administration	○	
	Department of Police Science	○	
	Department of Politics, Communication Studies	○	
	Department of Social Welfare	○	
	Department of Child Development and Guidance	○	
	Department of Counseling Psychology	○	
	Department of Social Economy & Business	○	
College of Life Science and Nano Technology	Department of Biological Sciences and Biotechnology	○	
	Department of Food and Nutrition	○	
	Department of Chemistry	○	
	Department of Sport Sciences	○	
	Department of Biopharmaceutical Engineering	○	
Linton Global School	Global Business	○	
	Global Media & Culture	○	
College of Art and Design Technology	Department of Convergence Design	○	
	Department of Fine Arts	○	
	Department of Fashion Design	○	
	Department of Media and Visual Communications	○	

- Applicants cannot apply to the College of Education (6 departments), the Department of Nursing, and the Division of Liberal Studies.
- Applicants who are considered to be below the university's required academic standards may not be admitted.

B. Transfer Admission to the 4th Year

College	Department		Recruitment	Remarks
College of Liberal Arts	Department of Korean Language & Literature/Literary Creative Writing		○	Admission is made outside the quota considering the applicant's academic ability within the department.
	Department of English Language & Literature		○	
	Japanese Language & Literature		○	
	French Language & Literature		○	
	Department of Library & Information Science		○	
	Department of History		○	
	Department of Christian Studies		○	
College of Engineering	Department of Information and Communication Engineering		○	
	Department of Electrical and Electronic Engineering		○	
	Department of Multimedia Engineering		○	
	Department of Architecture(5-year course)		○	
	Architectural Engineering		○	
	Civil & Environmental Engineering		○	
	Department of Mechanical Engineering		○	
	Department of Chemical Engineering		○	
	Department of Advanced Materials		○	
College of Smart Interdisciplinary Engineering	Department of Computer Engineering		○	
	Department of Industrial and Management Engineering		○	
	Department of Artificial Intelligence		○	
	Department of Mathematics		○	
	Department of Big Data Application		○	
College of Economics and Business Administration	Department of Business Administration		○	
	Department of Accounting		○	
	Department of International Trade and Logistics		○	
	Economics		○	
	Chinese Business and Economics	Korean Language Course	○	
		Chinese Language Course (Bilingual Chinese-taught program)	○	
	Department of Hotel and Airline Management		○	
	Department of Management Information Systems		○	

College	Department	Recruitment	Remarks
College of Social Science and Law	Law	○	Admission is made outside the quota considering the applicant's academic ability within the department.
	Judicial Service Law	○	
	Department of Public Administration	○	
	Department of Police Science	○	
	Department of Politics, Communication Studies	○	
	Department of Social Welfare	○	
	Department of Child Development and Guidance	○	
	Department of Counseling Psychology	○	
	Department of Social Economy & Business	○	
College of Life Science and Nano Technology	Department of Biological Sciences and Biotechnology	○	
	Department of Food and Nutrition	○	
	Department of Chemistry	○	
	Department of Sport Sciences	○	
	Department of Biopharmaceutical Engineering	○	
Linton Global School	Global Business	○	
	Global Media & Culture	○	
College of Art and Design Technology	Department of Convergence Design and Art	○	
	Department of Fine Art	○	
	Department of Clothing and Textiles	○	
	Department of Media and Visual Communications	○	

- Applicants cannot apply to the College of Education (6 departments), the Department of Nursing, and the Division of Liberal Studies.
- Applicants who are considered to be below the university's required academic standards may not be admitted.
- For the 4th-year transfer admission to the Department of Chinese Economy and Trade, both the "Korean-taught program" and the "Bilingual Chinese-taught program" are available. However, the "Bilingual Chinese-taught program" is only open to applicants from countries where Chinese is the official language, regardless of their Korean language proficiency.

II . Eligibility

Eligibility by Type

A. Transfer Admission to the 3rd Year

- **Foreigners whose both parents are foreigners**
 - Those who are eligible for international freshman admission and have completed at least 2 years at a regular 4-year university and earned the required credits recognized by the previous university, or are graduates (or expected graduates) of a 2-year or higher-level regular college.
- **Applicants who have completed a 12-year foreign education system**
 - Those who are eligible for international freshman admission and have completed at least 2 years at a regular 4-year university and earned the required credits recognized by the previous university, or are graduates (or expected graduates) of a 2-year or higher-level regular college.

B. Transfer Admission to the 4th Year

- **Foreigners whose both parents are foreigners**
 - Those who are eligible for international freshman admission and are graduates (or expected graduates) of a 3-year regular college, however, if the graduation requirements cannot be fulfilled during the regular semesters due to credit recognition according to the 4th year transfer credit recognition regulations, additional semesters must be completed.
 - **Applicants who have completed a 12-year foreign education curriculum**
 - Those who are eligible for international freshman admission and are graduates (or expected graduates) of a 3-year regular college, however, if the graduation requirements cannot be fulfilled during the regular semesters due to credit recognition according to the 4th year transfer credit recognition regulations, additional semesters must be completed.
- ※ The “Bilingual Chinese-taught Program” of the Department of Chinese Economy and Trade is open only to applicants who are foreigners from countries where Chinese is the official language regardless of Korean language proficiency.

Recognition Criteria for Eligibility and Educational Systems

- Duplicate years caused by repeating the same academic year or semester are not recognized.(However, if the duplication results from differences in school systems and the enrollment was continuous, it may be accepted.)
- Academic backgrounds obtained through domestic/overseas qualification exams (GED), home schooling, cyber-learning, etc., are not recognized.
- Criteria for recognizing the 12-year foreign education system
 - Grades 1 to 6 are considered elementary school, Grades 7 to 9 are considered middle school, Grades 10 to 12 (or 13) are considered high school [Article 98, Clause 1, Item 9 of the Enforcement Decree of the Elementary and Secondary Education Act]
(Educational institutions or programs such as kindergartens or language training courses are not included as regular education.)
 - Even if the total period is less than 12 years, applicants who completed all elementary, middle, and high school courses under the same foreign educational system are recognized as having completed the 12-year education program.
 - If the applicant completed elementary, middle, and high school in two or more countries with different educational systems, they must have completed a minimum of 12 years equivalent to the Korean educational system. (If the applicant lacks a required period due to differences in educational systems, the deficient period can be substituted by credits earned at a university in that country, regarded as part of the high school curriculum.)
 - If all elementary, middle, and high school courses are completed overseas, temporary stays in Korea during vacations, school breaks, or holidays designated by the respective country are still recognized as completion of the full curriculum abroad.
- Exceptions
 - If an applicant who completed the 12-year course in two or more countries falls short by up to one semester (6 months) due to unavoidable differences in educational systems when transferring between countries, the case may be exceptionally recognized.
 - If a country allows acceleration (skipping grades) or early graduation according to its educational regulations, and the applicant's educational period is short due to these reasons, it can be exceptionally recognized.
- Eligibility will be granted considering the specific educational system and academic calendar of the applicant's country.
- According to Article 11-2 of the Korean Nationality Act (regarding dual nationality), dual nationals are treated as Korean citizens.
- Other cases not specified here will be determined by the Hannam University International Admission Screening Committee, considering the differences between the foreign and Korean educational systems.

III. Screening Method

Screening Elements and Evaluation by Eligibility Type

Eligibility Type	Evaluation Criteria and Weighting	Notes
Foreigners whose both parents are foreigners Graduates who have completed 12-year foreign education system	Document Screening 100%	· For Linton Global School applicants who do not meet the official English proficiency score requirement, English proficiency will be assessed through an interview.

☐ Tie-Breaker Rule (for applicants with the same score)

1st Priority	2nd Priority
Overall GPA from the school where the applicant obtained the highest academic degree	GPA from the final semester at the school where the applicant obtained the highest academic degree

- ☐ All applicants must submit all required documents specified in this guideline and confirm the arrival of the documents.
- ☐ If the applicant fails to submit any missing documents notified individually by the university within the deadline, the applicant will be disqualified.
- ☐ If deemed necessary by the Hannam University International Admission Screening Committee, an academic ability assessment may be conducted.

IV. Admission Schedule

Category	Schedule	Remarks
Online Application and Document Submission	· Online Application : May 12, 2025 (Mon) 09:00 ~ May 19, 2025 (Mon) 17:00 · Document Submission : by May 27, 2025 (Tue) 17:00	· Only online application is available (No in-person submission) -Hannam University Admission website (http://ibsi.hnu.kr) · Document submission : Visit the Admission Office in person or by post
Announcement of Successful Applicants	After July 4, 2025 (Fri) 17:00	Check the university's admission website (http://ibsi.hnu.kr)
Tuition Invoice Issuance	After July 4, 2025 (Fri) 17:00	Inquire at the Admission Office or Center for International Relations
Tuition Payment	July 7, 2025 (Mon) 09:00 ~ July 11, 2025 (Fri) 16:00	Payment available at all branches of KB Kookmin Bank
Certificate of Admission Issuance	After July 14, 2025 (Mon)	Only for students who need a student visa (Issued after tuition payment is confirmed)

※ The above schedule may differ for applicants from Nepal due to the visa issuance timeline.

V. Required Documents

A. 3rd-Year Transfer Admission

No	Documents	
1	Application Form (Enter directly on the application website)	
2	Consent Form for Academic Record Verification (Designated form by the university)	
3	Educational Background Form (Designated form by the university)	
4-1	Original High School Graduation Certificate	<p>① If the certificate is not written in either Korean or English, a notarized translation in Korean or English must be submitted. However, translations accompanied by a Translator Confirmation Form issued by Hannam University's Center for International Relations or the Korean Language Institute will be accepted, provided that the applicant has completed a regular course at the Korean Language Institute or is a graduate of a partner university.</p> <p>② One of the following authentication documents must be attached to the university graduation (completion) certificate and the academic transcript</p> <ul style="list-style-type: none">- Apostille issued by the relevant government authority of the country- <u>Consular confirmation</u> from the Korean Embassy/Consulate in the applicant's country- <u>Consular confirmation</u> from the applicant's country's Embassy/Consulate in Korea <p>(Applicants from Korean schools abroad recognized by the Korean Ministry of Education or Korean domestic universities are exempt from this requirement.)</p> <ul style="list-style-type: none">- Original Academic Credential Verification Report (in English) — accepted only for applicants whose highest degree was obtained in China <p>③ Additional documents related to elementary and middle school education (e.g., graduation certificates, transcripts) may be requested for academic verification.</p> <ul style="list-style-type: none">- Submit only when requested by the Admission Office of Hannam University
4-2	Original High School Academic Transcript	
5-1	<p>*Applicants who have graduated (or are expected to graduate) from a junior college</p> <ul style="list-style-type: none">- Original Certificate of (Expected) Graduation (For Chinese nationals: Original Certificate of (Expected) Graduation or Academic Credential Verification Report) <p>*Applicants who have completed at least two years at a four-year university</p> <ul style="list-style-type: none">- Original Certificate of Completion (at least second-year level)	
5-2	<p>Original Academic Transcript from the (Junior) College or University</p> <ul style="list-style-type: none">- Transcripts must include grades for all completed academic years	
6	Original Certificate of Entry and Exit Records(Submission is not required if the applicant has never entered Korea.)	
7	Copy of Passport	
8	Copy of Alien Registration Card (Only for foreign residents in Korea)	

Original Official Language Proficiency Test Score Report

(Submit the relevant score according to your applied department/major.)

	Department Classification	Required Language Certificate	
9	Applicants from non-English speaking countries applying to the Linton Global School	<div><div><div>· TOEIC 850</div><div>· TOEFL IBT 80</div><div>· IELTS 5.5</div><div>· NEW TEPS 385</div></div><div>Choose one</div></div>	If unable to submit a valid official score applicants may substitute with a face-to-face or online screening interview.
		※ An interview (Pass/Fail) may be conducted for all applicants to Linton Global School to assess academic ability.	
	Applicants to all other departments (excluding Linton Global School)	<div><div><div>· Certificate of TOPIK Level 3 or higher administered by the National Institute for International Education (NIIED)</div><div>· Certificate of Internet-based TOPIK Level 3 or higher (TOPIK IBT) administered by NIIED</div><div>· Certificate of passing the Korean Language Proficiency Test (TOPIK Level 3 or higher) administered by the university's Korean Language Center</div><div>· Certificate of completing Level 3 or higher course at the university's Korean Language Center</div><div>· Certificate of TOPIK Level 2 issued by NIIED (Applicants who submit TOPIK Level 2 must complete 300 hours of Korean language training at Hannam University within one year after admission.)</div></div><div>Choose one</div></div>	
		· Applicants who have studied for 3 years or more in Korean middle or high schools (excluding international or foreign schools) may submit a school record instead of a TOPIK certificate.	

※ Only valid scores as of the document submission deadline will be accepted.

No	Documents
10	<p>Official document equivalent to Korea's Family Relationship Certificate, issued by the government of the applicant's country, stating the nationality and relationship of the applicant and parents.</p> <ul style="list-style-type: none"> - Birth Certificate (or Family Relationship Certificate) and a copy of parents' ID cards (both father and mother) <p>(For Chinese applicants, submit a copy of the Household Register (including all family members) and copies of both parents' ID cards)</p> <ul style="list-style-type: none"> ※ If parents are divorced or deceased, submit relevant certificates. ※ If the certificate is not written in English or Korean, a notarized translation in English or Korean must be submitted. <p>However, if the applicant has completed a regular course at the university's Korean Language Center and submits a translated document with a Translator Confirmation (refer to the form in this guideline) issued by the Center for International Relations or the Korean Language Center, it will be accepted.</p>
<div> <div></div> <div>Final successful applicants must submit an original bank balance certificate (issued after August 2025) showing a minimum of USD 18,000 under the applicant's or a family member's name, for visa issuance after completing tuition payment.</div> </div>	

B. 4th-Year Transfer Applicants

No	Documents			
1	Application Form (to be completed online at the application website)			
2	Consent Form for Academic Background Verification (designated form by the university)			
3	Educational History Form (designated form by the university)			
4-1	Original High School Graduation Certificate	<p>① If the certificate is not written in Korean or English, a notarized translation in Korean or English must be submitted. However, a translated version with a Translator Confirmation Form (provided in this guide) issued by the Center for International Relations or the Korean Language Institute will be accepted, only for applicants who have completed a regular course at the Korean Language Institute or are graduates of partner universities.</p> <p>② One of the following authentication documents must be attached to the university graduation (completion) certificate and academic transcript</p> <ul style="list-style-type: none">- Apostille issued by the relevant government authority- Consular confirmation from the Korean Embassy/Consulate in the applicant's country- Consular confirmation from the applicant's country's Embassy/Consulate in Korea (Not required for Korean schools abroad recognized by the Korean Ministry of Education or Korean universities)- Original Academic Credential Verification Report (in English) — accepted only for applicants whose highest degree was obtained in China <p>③ Additional documents related to elementary and middle school education (such as Certificates of Graduation and Academic Transcripts) may be required for academic verification.</p> <ul style="list-style-type: none">- Submit only when requested by the Admission Office of Hannam University		
4-2	Original High School Academic Transcript			
5-1	Original Certificate of (Expected) Graduation from a 3-year Junior College (For Chinese nationals: submit either the Certificate of (Expected) Graduation or an Academic Credential Verification Report)			
5-2	Original Academic Transcript from a 3-year Junior College - Grades for all academic years must be included			
6	Original Certificate of Entry and Exit Records(Submission is not required if the applicant has never entered Korea.)			
7	Copy of Passport			
8	Copy of Alien Registration Card (Only for foreign residents in Korea)			
9	Original Official Language Proficiency Test Score Report (Submit the appropriate certificate based on your chosen department/major.)			
	Department Classification	Required Language Certificate		
	Applicants from non-English speaking countries applying to the Linton Global School	<ul style="list-style-type: none">• TOEIC 850• TOEFL IBT 80• IELTS 5.5• NEW TEPS 385	Choose one	If unable to submit a valid official score applicants may substitute with a face-to-face or online screening interview.
		※ An interview (Pass/Fail) may be conducted for all applicants to Linton Global School to assess academic ability.		
	Applicants to all other departments (excluding Linton Global School)	<ul style="list-style-type: none">• Certificate of TOPIK Level 3 or higher administered by the National Institute for International Education (NIIED)• Certificate of Internet-based TOPIK Level 3 or higher (TOPIK IBT) administered by NIIED• Certificate of passing the Korean Language Proficiency Test (TOPIK Level 3 or higher) administered by the university's Korean Language Center• Certificate of completing Level 3 or higher course at the university's Korean Language Center• Certificate of TOPIK Level 2 issued by NIIED (Applicants who submit TOPIK Level 2 must complete 300 hours of Korean language training at Hannam University within one year after admission.)	Choose one	
<ul style="list-style-type: none">• Applicants who have studied for three or more years at Korean middle or high schools (excluding international or foreign schools) must submit their official school records instead of a TOPIK certificate.				
	Department of Chinese Business and Economics (Bilingual Chinese-taught Program)	• The applicants who apply for the Department of Chinese Business and Economics(Bilingual Chinese-taught Program) does not require the submission of an official language proficiency test score.		

※ Only valid test results as of the document submission deadline will be accepted.

※ Only valid test results as of the document submission deadline will be accepted.

No	Documents
10	<p>Official document equivalent to Korea's Family Relationship Certificate, issued by the government of the applicant's country, stating the nationality and relationship of the applicant and parents.</p> <p>- Birth Certificate (or Family Relationship Certificate) and a copy of parents' ID cards (both father and mother)</p> <p>(For Chinese applicants, submit a copy of the Household Register (including all family members) and copies of both parents' ID cards)</p> <p>※ If parents are divorced or deceased, submit relevant certificates.</p> <p>※ If the certificate is not written in English or Korean, a notarized translation in English or Korean must be submitted.</p> <p>However, if the applicant has completed a regular course at the university's Korean Language Center and submits a translated document with a Translator Confirmation (refer to the form in this guideline) issued by the Center for International Relations or the Korean Language Center, it will be accepted.</p>
	<p>■ Final successful applicants must submit an original bank balance certificate (issued after August 2025) showing a minimum of USD 18,000 under the applicant's or a family member's name, for visa issuance after completing tuition payment.</p>

VI. Other Notes for Document Submission

- Additional documents may be requested to verify academic background and eligibility. If the requested documents are not submitted, the applicant will be disqualified.
- For applicants whose final academic background was obtained in China, the Academic Credential Verification Report can be requested at <http://www.cdgd.edu.cn/> and <https://www.chsi.com.cn/>.
- Academic transcripts must include credit hours per subject, and notarized documents must also reflect this information.
- Applicants from partner universities with official agreements with Hannam University may submit scanned or photocopied documents only if the following condition is met:
 - Each document must bear an “original copy verified” seal (원본대조필) from the authorized staff of the partner university.
(The seal must include the name, department, and signature of the person verifying the document. If the document is later found to be falsified during additional verification, admission will be revoked.)
- Transcripts and graduation (or expected graduation) certificates from foreign schools must include the school’s issuing department’s English address, phone number, and fax number.
- Applicants who submit a certificate of expected graduation from a junior college or a certificate of expected completion of the second year of a four-year university must submit the final graduation certificate (with consular or apostille verification) or the second-year completion certificate to the Hannam University Admissions Office by August 2025 (or by September for September graduates). Failure to submit within the deadline will result in cancellation of admission, and the tuition fee will not be refunded.
- Bilingual Program: Refers to academic programs in which more than 50% of the required credits for graduation are delivered in a foreign language, or involve interpretation between Korean and the foreign language (e.g., the Bilingual Chinese-taught Program).
- Document Submission Address: Admission Office, Hannam University, 70 Hannam-ro, Daedeok-gu, Daejeon, Republic of Korea (Postal code: 34430)
- For inquiries: Admission Office, Hannam University
(Tel: +82-42-629-8282, Fax: +82-42-629-7838, <http://ibsi.hnu.kr>)

- **Apostille Member Countries** : as of March 30, 2025 (Source: Ministry of Foreign Affairs, Republic of Korea, <http://www.0404.go.kr>)

Region	Countries/Regions
Asia and Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Bangladesh, Brunei, Samoa, Singapore, Australia, India, Indonesia, Japan, China (including Macao and Hong Kong), Cook Islands, Tajikistan, Tonga, Pakistan, Palau, Fiji, the Philippines, and Korea
Europe	Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, North Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Armenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Uzbekistan, Ukraine, Italy, Georgia, Czech Republic, Kazakhstan, Kosovo, Croatia, Kyrgyzstan, Cyprus, Türkiye, Portugal, Poland, France, Finland, Hungary
North America	United States (including Guam, Northern Mariana Islands, Saipan, Puerto Rico), Canada
Central and South America	Guyana, Guatemala, Grenada, Nicaragua, Dominican Republic, Commonwealth of Dominica, Mexico, Barbados, Bahamas, Venezuela, Belize, Bolivia, Brazil, Saint Lucia, Saint Vincent, Saint Kitts and Nevis, Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Chile, Costa Rica, Colombia, Trinidad and Tobago, Panama, Peru, Paraguay, Jamaica
Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Botswana, São Tomé and Príncipe, Senegal, Seychelles, Eswatini, Cape Verde, Burundi, Tunisia, Rwanda
Middle East	Morocco, Bahrain, Saudi Arabia, Oman, Israel

- **Status of Overseas Korean Schools** : as of October 22, 2024 (Source: Ministry of Education, Overseas (Study Abroad) Education, <http://www.moe.go.kr>)

Country	School(s)
Japan	Tokyo Korean School, Kyoto International School, Osaka Geumgang School, Konkuk Korean School
China	Beijing Korean International School, Tianjin Korean International School, Shanghai Korean School, Wuxi Korean School, Suzhou Korean School, Hong Kong Korean International School, Yantai Korean International School, Qingdao Cheongwoon Korean School, Weihai Korean School, Dalian Korean International School, Shenyang Korean International School, Yanbian Korean International School, Guangzhou Korean School
Taiwan	Taipei Korean School, Kaohsiung Korean International School
Vietnam	Ho Chi Minh City Korean International School, Hanoi Korean International School
Philippines	Philippine Korean International School
Thailand	Bangkok Korean International School
Indonesia	Jakarta Korean International School
Singapore	Singapore Korean International School
Saudi Arabia	Jeddah Korean School, Riyadh Korean School
Iran	Tehran Korean School
Egypt	Cairo Korean School
Paraguay	Paraguay Korean School
Argentina	Argentina Korean School
Malaysia	Malaysia Korean International School
Russia	Moscow Korean School
Cambodia	Phnom Penh Korean International School

VII. Important Notes for Applicants

Notes Regarding Application and Registration

- Students who are accepted by multiple universities must enroll in only one university. If enrolled in two or more universities simultaneously, all admissions will be canceled.
- Successful applicants must pay the tuition fee at the designated bank during the designated registration period. Failure to pay within the period will be regarded as giving up admission.

Notes Regarding Document Submission

- Documents must, in principle, be submitted by the applicant in person within the document submission period. However, if a representative (parents, relatives, or acquaintances) submits the documents, they must be fully aware of the applicant's academic history, overseas residence, stay, and school attendance, and be able to respond to the officer's inquiries.
- If the names on the submitted documents are different, a certificate verifying that they are the same person issued by the court of the applicant's country must be submitted.
- Documents written in languages other than Korean or English must be notarized in Korean or English and submitted along with the original documents.
- Additional documents necessary for qualification verification may be requested beyond the submitted documents.
- All documents must be originals when submitted. If unavoidable, copies may be submitted, but they must be certified as "original verified" by the issuing institution or the Admission Office of Hannam University.
- If any information in the submitted documents is found to be false, the admission and enrollment may be canceled.
- Applicants must accurately provide their contact information (telephone number and address) on the application form to ensure communication during the admissions process. If contact details change, the applicant must promptly inform the Admissions Office. The applicant bears full responsibility for any disadvantages caused by incorrect or missing contact information.
- Applicants who submitted a certificate of expected graduation from a junior college or a certificate of expected second-year completion from a four-year university must submit the final graduation certificate (with consular confirmation or apostille) or a second-year completion certificate to the Admissions Office of Hannam University by August 2025 (or by September for September graduates). Failure to submit the required documents by the deadline will result in cancellation of admission, and tuition fees will not be refunded.
- Once submitted, the application form cannot be withdrawn or modified

Notes Regarding Screening

- The university does not provide separate notification of admission results. Applicants must check their admission results directly on the university admission website. (<http://ibsi.hnu.kr>).
- If an applicant fails to comply with the designated procedures or if the screening cannot proceed due to missing documents, the applicant will be disqualified.
- If the applicant does not fully cooperate in the academic verification process, it will be considered as a problem with the academic background, and admission may be canceled even after enrollment.
- The scores and evaluation details of the admission process will not be disclosed.
- If an applicant fails to obtain a visa or enter Korea within the designated period due to visa denial after passing the admission process, admission approval will be canceled (admission cancellation). After the start of the semester, it will be handled according to the university's regulations.
- All other matters related to admissions shall be governed by the internal guidelines of Hannam University's Office of Admissions.
- Application fee :

KRW 85,000 (including KRW 5,000 application processing fee)

Notes Regarding Registration

Successful applicants must receive the certificate of admission and tuition invoice from the Admission Office or Center for International Relations and complete registration within the designated period. For more details, check the admission result notice after July 4, 2025 (Fri) 17:00.

Other Information

- According to the amendment to the Enforcement Rule of the National Health Insurance Act (Ministry of Health and Welfare Ordinance No. 657, July 16, 2019), foreign students entering the university are subject to mandatory enrollment in the National Health Insurance (insurance premiums are borne by the student). For details, contact the National Health Insurance Corporation (1577-1000) or the Center for International Relations of the university.
- According to the internal regulations of the Office of International Affairs (June 20, 2023), foreign students entering the university are required to enroll in group insurance (actual medical expense insurance). For details, contact the university's Center for International Relations.

VIII. Tuition and Scholarship Benefits

Tuition

(Unit: KRW)

Category	Tuition	Remarks
Humanities, Social Sciences	3,393,920	Tuition fee reductions are available for applicants with official language proficiency test scores. - For details, refer to the "International Student Scholarship" table.
Department of Mathematics	3,393,920	
Natural Sciences, Physical Education	3,981,560	
Engineering, Arts	4,378,410	
Global	3,892,520	

※ The tuition and scholarship benefits above are subject to change.

International Student Scholarships

No	Category			
1	Transfer Students	Eligibility Criteria		Benefit
		General Departments (excluding Linton Global School)	Official TOPIK Level 3 or higher, or completion of Hannam University's Level 3 Korean Language Course	40% tuition reduction
			Official TOPIK Level 4	50% tuition reduction
			Official TOPIK Level 5 or higher	100% tuition reduction
		Linton Global School	Those who do not achieve TOEFL iBT 71 or IELTS 5.5	40% tuition reduction
			Those who achieve TOEFL iBT 71 or IELTS 5.5 or higher	50% tuition reduction
2	Enrolled Students	Eligibility Criteria		Benefit
		Those who have Official TOPIK Level 4 or higher (for Linton Global School students, TOEFL iBT 71 or IELTS 5.5 or higher)	GPA 2.50 to less than 3.50	30% tuition reduction
			GPA 3.50 to less than 4.00	50% tuition reduction
			GPA 4.00 to less than 4.30	80% tuition reduction
			GPA 4.30 or higher	100% tuition reduction
		Those without official language proficiency	GPA 2.50 to less than 3.50	15% tuition reduction
			GPA 3.50 to less than 4.00	25% tuition reduction
			GPA 4.00 to less than 4.30	40% tuition reduction
			GPA 4.30 or higher	50% tuition reduction

※ Scholarship policies are subject to change.

[양식1]

Hannam University

2025 Transfer Fall

2025학년도 후기 한남대학교 외국인 편입학 지원서

(Application Form for International Students)

학과(부) (Dept. to Apply)		대학 (College)		학과(학부)(Dept.)		코드 (Code)			
성 명 (Name)		KOREAN(국문)		ENGLISH(영문)		사 진 (Photo) (3cm × 4cm)			
국 적 (Nationality)				성별 (Gender)	<input type="checkbox"/> 남(M) <input type="checkbox"/> 여(F)				
출생국 (Country of Birth)				생년월일 (Date of Birth)	년/ 월/ 일 (Y/M/D)				
여권번호(Passport No.)									
RRN / Alien Registration ID NO. (주민/외국인등록번호)									
지원자 주소 (Home Address)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (우편번호/Postal Code)				TELEPHONE (전화번호)				
					MOBILE (휴대폰)				
					E-mail (이메일)				
비상연락처 (Emergency Contact)				TELEPHONE (전화번호)					
				MOBILE (휴대폰)					
EDUCATIONAL BACKGROUND(교육 경력)									
학교 이름 (Name of School)				재학기간 (Dates Attended)		학위 (Degree)			
				~부터(From~) (년/월/일)(Y/M/D)	~까지(To~) (년/월/일)(Y/M/D)				
중 학 교 (Middle School)									
고등학교 (High School)									
대 학 교 (College)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (우편번호/Postal Code)								
	TELEPHONE (전화번호)		FAX (팩스)		HOMEPAGE OR EMAIL (홈페이지 또는 이메일)				
<p>위 기재내용은 틀림이 없으며 만약 허위, 누락 또는 잘못 기재된 사항이 발견될 경우, 본인은 그에 근거한 입학 또는 학위취득이 취소될 수 있음을 숙지하고 이에 동의합니다. (I certify that the information I have provided on this form is true and correct, and I fully understand that any falsifying or concealing material facts or false documents in the submission of this form may result in the cancellation of my admission or degree by Hannam University.)</p> <p style="text-align: right;">제출일(Date): _____</p> <p style="text-align: right;">성명(Name in Full): _____</p> <p style="text-align: right;">서명(Signature) : _____</p>									

No.

LETTER OF CONSENT

To whom it may concern:

This letter is to confirm that I attended (^①).

I have applied to Hannam University in Daejeon, Korea and agree to permit the release of my academic records to this university when officially requested.

In connection with this, I would like to request your full cooperation with Hannam University in giving information when they contact you regarding verification of enrollment and transcripts.

- Name Enrolled at the School: _____ ^②
- Date of Birth: (YY/MM/DD) _____
- Date of Admission(Transfer):(YY/MM/DD) _____ ^③
- Date of Graduation(Withdrawal): (YY/MM/DD) _____ ^④

Sincerely Yours,

Date: _____

Name: _____

Signature: _____

① Write down the school name of your highest level of certificate.

② Write down your full name in English that you used at ①

③ Write down the exact date of admission(transfer) of ①

④ Write down the exact date of your graduation(withdrawal) of ①

[양식3]

※ If the applicant has completed a regular course at Hannam University's Korean Language Institute or is a graduate of one of Hannam University's partner institutions abroad, a translated document accompanied by a Translator Confirmation Form issued by the Center for International Relations or the Korean Language Institute will be accepted.

번역자 확인서(Translator Confirmation)

확 인 서 (번역자) Confirmation (Translator)

번역자 인적사항 (Translator Information)			
국적(Nationality)	성명(Name)	생년월일 (Date of Birth. YY/MM/DD)	성별 (Sex)
소속(Division)		연락처(Contact)	

번역물 원본의 명의인 인적사항 (Original Document Author Information)			
국적 (Nationality)	성명 (Name)	생년월일 (Date of Birth. YY/MM/DD)	성별 (Sex)

번역 대상물 (Document Translated)	
------------------------------------	--

첨부한 번역 내용은 원본의 문구에 맞게 사실대로 번역하였으며, 번역 내용이 사실과 다른 경우에는 이에 따른 모든 법적책임을 감수하겠습니다.

(The attached document has been translated accurately and reflects the phrasing of the original. I accept full legal responsibility for any discrepancies between this translation and the actual content.)

20 . . .
번역자(Translator) :

한남대학교 총장 귀하

수학기록표 (Educational History)

지원자격 구분 (Type of Application)		수험번호 (Application No.)		성명 (Name)	한글(Korean)	영문(English)	국적 (Nationality)	
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■ 출신학교별 대학 · 고 · 중 · 초 수학 정보 기록 (College, High School, Middle School, and Elementary School) ***Please write in English**

학교 명칭 (School Name)	소재국가 (Country)	주소 (School address)	전화 (School Phone number)	홈페이지 (School web-site)	수학기간 (Dates Attended*)		증명서 발급부서명 (Name of department issuing certificate)
					~부터 (From~) YY/MM	~까지 (To) YY/MM	

◇ 수학기간은 재학증명서 상의 기간을 기재함(Dates attended should coincide with dates on proof of enrollment.)

◇ 유치원과정 수학기간은 제외함(Do not include the periods of the kindergarten.).

◇ 15일 이상은 1개월로 간주하고 15일 미만은 버림(You can round up the dates of attendance if they exceed 15 days. If less, round down.).

위 기재내용은 틀림이 없으며 만약 허위, 누락 또는 잘못 기재된 사항이 발견될 경우, 본인은 그에 근거한 입학 또는 학위취득이 취소될 수 있음을 숙지하고 이에 동의합니다.

(By signing here, I certify that the information I have provided on this form is true and correct to the best of my knowledge, and I fully understand that any falsifying or concealing material facts or using of any false documents in the submission of this form may result in the cancellation of my admission to Hannam University)

신청일(Date of Application): _____

지원자 서명(Applicant's Signature): _____

[참고자료]
 <GPA Conversion Table>

4.0 scale	4.3 scale	4.5 scale	7.0 scale	100 points scale
3.93~4.00	4.23~4.30	4.42~4.50	6.91~7.00	100
3.86~3.92	4.15~4.22	4.34~4.41	6.81~6.90	99
3.78~3.85	4.06~4.14	4.25~4.33	6.71~6.80	98
3.71~3.77	3.98~4.05	4.16~4.24	6.61~6.70	97
3.63~3.70	3.90~3.97	4.08~4.15	6.51~6.60	96
3.56~3.62	3.82~3.89	3.99~4.07	6.41~6.50	95
3.48~3.55	3.74~3.81	3.90~3.98	6.31~6.40	94
3.41~3.47	3.65~3.73	3.82~3.89	6.21~6.30	93
3.33~3.40	3.57~3.64	3.73~3.81	6.11~6.20	92
3.26~3.32	3.49~3.56	3.64~3.72	6.01~6.10	91
3.18~3.25	3.41~3.48	3.56~3.63	5.91~6.00	90
3.11~3.17	3.33~3.40	3.47~3.55	5.81~5.90	89
3.03~3.10	3.25~3.32	3.39~3.46	5.71~5.80	88
2.96~3.02	3.16~3.24	3.30~3.38	5.61~5.70	87
2.88~2.95	3.08~3.15	3.21~3.29	5.51~5.60	86
2.81~2.87	3.00~3.07	3.13~3.20	5.41~5.50	85
2.73~2.80	2.92~2.99	3.04~3.12	5.31~5.40	84
2.66~2.72	2.84~2.91	2.95~3.03	5.20~5.30	83
2.58~2.65	2.75~2.83	2.87~2.94	5.10~5.19	82
2.51~2.57	2.67~2.74	2.78~2.86	5.00~5.09	81
2.43~2.50	2.59~2.66	2.69~2.77	4.90~4.99	80
2.36~2.42	2.51~2.58	2.61~2.68	4.80~4.89	79
2.28~2.35	2.43~2.50	2.52~2.60	4.70~4.79	78
2.21~2.27	2.34~2.42	2.43~2.51	4.60~4.69	77
2.13~2.20	2.26~2.33	2.35~2.42	4.50~4.59	76
2.06~2.12	2.18~2.25	2.26~2.34	4.40~4.49	75
1.98~2.05	2.10~2.17	2.17~2.25	4.30~4.39	74
1.91~1.97	2.02~2.09	2.09~2.16	4.20~4.29	73
1.83~1.90	1.93~2.01	2.00~2.08	4.10~4.19	72
1.76~1.82	1.85~1.92	1.91~1.99	4.00~4.09	71
1.68~1.75	1.77~1.84	1.83~1.90	3.90~3.99	70
1.61~1.67	1.69~1.76	1.74~1.82	3.80~3.89	69
1.53~1.60	1.61~1.68	1.65~1.73	3.70~3.79	68
1.46~1.52	1.53~1.60	1.57~1.64	3.60~3.69	67
1.38~1.45	1.44~1.52	1.48~1.56	3.50~3.59	66
1.31~1.37	1.36~1.43	1.39~1.47	3.40~3.49	65
1.23~1.30	1.28~1.35	1.31~1.38	3.30~3.39	64
1.16~1.22	1.20~1.27	1.22~1.30	3.20~3.29	63
1.08~1.15	1.12~1.19	1.14~1.21	3.10~3.19	62
1.01~1.07	1.03~1.11	1.05~1.13	3.00~3.09	61
1.00이하	1.02이하	1.04이하	2.99이하	60